

Finance Directorate Job Risk Assessment

Name(s) of Risk Team Members: A. Gray, P. Ferrara, M. Hobson, C. Buck, L. Sinatra, S. Mouzakes, K. Fox, DJ Greco	Point Value → Parameter ↓	1	2	3	4	5
Job Title: Walking	Frequency (B)	≤once/year	≤once/month	≤once/week	≤once/shift	>once/shift
Job Number or Job Identifier: JRA-02-Walking						
Job Description: Walking and movement in building and around grounds	Severity (C)	First Aid Only	Medical Treatment	Lost Time	Partial Disability	Death or Permanent Disability
Training Procedures List (Optional): Applicable Standard Operating Procedures:	Likelihood (D)	Very Unlikely	Unlikely	Possible	Probable	Multiple
Approved by:						
Stressors (if applicable, please list all) Lighting; walking surface conditions; weather conditions; carrying items		Reason for Revision (if applicable): Adopt recommended change submitted by review team participant.			Comments:	

			Before Additional Controls							After Additional Controls						
Activity	Hazard	Control(s)	Stressor	# Of People A	Frequency B	Severity C	Likelihood D	Risk* AxBxCxD	Control(s) Added to Reduce Risk	Stressors	# Of People	Frequency B	Severity C	Likelihood D	Risk* AxBxCxD	% Risk Reduction
Walking in hallways, offices, and other indoor level surfaces	Falls to same level flooring from slips and trips	Sufficient lighting, floor maintenance; good footwear; housekeeping; Tier 1 Inspections; antiskid mats at entrances to buildings; signs on wet areas during cleaning	N	1	5	2	3	30								
			Y	1	5	2	3	30								
Using stairs-indoors and outdoors, and entrance stairs	Falls to lower level, trips in upward direction	Sufficient lighting, floor maintenance; good footwear; housekeeping; signs on wet areas during cleaning; OSHA stair spacing; handrails.	N	1	5	2	3	30								
			Y	1	5	2	3	30								

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			Stressor	# Of People A	Frequency B	Severity C	Likelihood D	Risk* AxBxCxD		Stressors	# Of People	Frequency B	Severity C	Likelihood D	Risk* AxBxCxD	
Using handicap ramps	Fall to same or lower level	Sufficient lighting, surface maintenance; good footwear, housekeeping; Tier 1 Inspections; non-slip surface coatings, snow removal	Y	1	5	1	3	15								
Walking on sidewalks and other outdoor paved surfaces	Falls to same level from loss of balance due to uneven surfaces, slips on snow or ice, fall from curbs	Sufficient lighting, surface maintenance; good footwear; housekeeping; non-slip surface coatings, snow removal	Y	1	5	2	3	30								
Walking on unpaved outdoor surfaces	Falls to same level from loss of balance due to uneven surfaces, hidden holes	Sufficient lighting, housekeeping	Y	1	5	2	3	30								
Using elevators	Falls to same level from trips if door not level, impact from closing gates	Sufficient lighting, surface maintenance; good footwear; housekeeping; phones in elevators	Y	1	4	1	3	12								

*Risk:	0 to 20	21 to 40	41-60	61 to 80	81 or greater
	Negligible	Acceptable	Moderate	Substantial	Intolerable